

**Building Advisory Committee & Financial Advisory Committee
Handbook & By-laws Subcommittee**

Meeting Agenda

Meeting Date: February 17, 2021 @ 4pm

Meeting Location: Virtual/On Line via Zoom

Contact Frazier.pam@wgmail.org or moore.cori@wgmail.org to be invited.

- I. Call Meeting to Order
- II. Review and Approve Meeting Minutes
- III. Review Action Items
- IV. Review Outline Schedule
- V. Review Draft of Handbook
 - a. Feedback from FAC
- VI. Review Draft of Bylaws
 - a. Feedback from FAC
- VII. New Business
- VIII. Adjourn

**Building Advisory Committee & Financial Advisory Committee
Handbook & By-laws Subcommittee**

Meeting Minutes

Meeting Date: February 3, 2021

Meeting Location: Virtual/On Line

Attendees:

Pam Frazier, COO/CFO - Present

Joann Kite, Comptroller - Present

Sean Eickhoff, BAC - Present

Mark Arens, BAC - Present

Nikki Lemley, FAC - Present

Cullen Kuhn, FAC – Present

1. Meeting called to order at 4:03pm
2. Meeting minutes reviewed and approved. Motion to approve by Nikki Lemley, second by Cullen Kuhn. Minutes approved by vote.
3. Action Items reviewed.

All action items from prior meetings are completed.

4. The Handbook Timeline was reviewed. In general, on schedule per the timeline. Adjustments may be required for BOE reviews, readings and approvals.
5. Handbook
The team reviewed the draft handbook and comments provided by the team to date.

Action Item: Pam will research the following items as it relates to the Handbook and Bylaws.

Missouri Sunshine Law

Board Policies

State of Missouri Policies

Public Comment on Agenda at meetings

6. Bylaws
The team reviewed the draft bylaws prepared and presented by Cullen.

7. Immediate Schedule
 - a. February 16, 2017 – FAC meeting
 - b. February 17, 2021 – Subcommittee Meeting
 - c. February 18, 2021 – BAC meeting
8. Next Meeting:

Wednesday, February 17, 2021 @ 4pm
9. Motion to adjourn by Mark Aren and seconded by Cullen.
10. Meeting Adjourned at 5:30 p.m.